

January 15, 2024

BOARD MEMBERS PRESENT							
x	J. Carr	x	B. Claypool		S. Engel	D. Gragg	x M. Hall
x	K. Heitmann	x	A. Kraushaar		L. Nuehring	K. Wichmann	

Others present - Briana White, library director; Dale Walter city council representative

Meeting called to order by President Krausharr at 6:35.

Motion made by Claypool to approve the agenda; second by Hall. Motion approved.

Motion made by Claypool to approve the minutes; second by Carr. Motion approved.

Passive programming (coloring pages; scavenger hunt) has been a good activity addition.

Summer program planning is in the works. The theme is Read, Renew, Repeat. The Bug Zoo is one event that will be part of the program.

Another Puzzle Swap is planned for the end of January.

Reapplying for accreditation needs to be finalized by the end of February. However, the Strategic Planning meeting set for January 16 (with Becky Heil) will need to be rescheduled because she is ill. Briana will send out dates to the Board for a new meeting date and time.

A countywide library board meeting will be held in early April, and it will be hosted by the Victor Public Library.

The Friends of the Library silent auction raised approximately \$1,500.

As part of the accreditation process, the Personnel Policy was reviewed as a whole by the board. Heitmann made a motion to approve the Personnel Policy as written; second by Kraushaar. Motion approved.

The budget committee met, and as part of the proposed budget, salaries will increase in line with city employee salary increases. Other budget increases and expenses were also discussed. The proposed budget will be presented for approval at the city council meeting on January 22. Kraushaar moved to accept the proposed budget; Heitmann second. Motion approved.

A proposed revision to policy 4.3.1 regarding Sick Leave Eligibility and Accrual was presented. The revision adds wording to clarify how part-time employees accrue sick time. A motion was made by Kraushaar to accept the revision; Claypool second. Motion passed.

There being no further business, the meeting was adjourned at 7:13 p.m.

Julie Carr, Secretary